YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	Gopabandhu Choudhury College
• Name of the Head of the institution	Prabodha Kumar Samal
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06728295588
• Mobile No:	9437271592
• Registered e-mail	gccollege1965@gmail.com
• Alternate e-mail	gccollege@gmail.com
• Address	AT/P.O.- Ramachandrapur, Dist.- Jajpur, Odisha, PIN-755003
• City/Town	Jajpur
• State/UT	Odisha
• Pin Code	755003
2.Institutional status	
• Affiliated / Constitution Colleges	Affiliated
• Type of Institution	Co-education
• Location	Rural

• Financial Status	**UGC 2f and 12(B)**
• Name of the Affiliating University	**Utkal University, Odisha**
• Name of the IQAC Coordinator	**Dr. Gyanendra Kumar Dhall**
• Phone No.	**06728395187**
• Alternate phone No.	**9438327192**
• Mobile	**7377446713**
• IQAC e-mail address	**iqacgccollege1965@gmail.com**
• Alternate e-mail address	**gccollege1965@gmail.com**
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.gccollege.ac.in/
4.Whether Academic Calendar prepared during the year?	**Yes**
• if yes, whether it is uploaded in the Institutional website Web link:	yes

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B**	**2.28**	**2009**	**15/06/2009**	**14/06/2014**
Cycle 2	**B**	**2.43**	**2016**	**16/12/2016**	**15/12/2021**

6.Date of Establishment of IQAC	**05/05/2014**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Instituional	**Infrastructure Grant**	**State Government**	**2023-24**	**14100000**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**
• Upload latest notification of formation of IQAC	View File

9.No. of IQAC meetings held during the year	`04`
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	`Yes`
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	`No`
• If yes, mention the amount	

11.Significant contributions made by IQAC during the current year (maximum five bullets)

`1. Preparation of Academic Calendar for teaching learning facilities and Increase of ICT equipments and their maintenance for quality enhancement.`

`2. Priority on conducting seminar on Gender Sensitization, Women Empowerment and various awareness programmes.`

`3. Focus on continuous Mentoring System. Conduct of Student Satisfaction Survey (SSS). Promoting environmental consciousness and Green Campus Campaign, Promoting students participation in cocurricular activities.`

`4. Focus on collaborative extension activities: (i) Organising Blood Donation Camp by YRC and Red Ribbon Club of the college. (ii) Awareness programme on the use of Toll Free No. 1097 for getting necessary consultancy on TB and HIV/AIDS. (iii) Emphasis on career counseling programmes for the Stakeholders.`

`5. Collection of feedback from various stakeholders, its analysis and action taken thereof.`

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

01-02-2025 09:57:19

Plan of Action	Achievements/Outcomes
1. Curricular Aspects	**1. Curricular Aspects**
(a) Effective curriculum delivery to the students through well framed lesson plan	**Preparation and notification of lesson plan by May 2023 for the academic session 2023-2024. This has given a very good result to ensure more number of teaching days and completion of courses in time. The academic activities of the HEI has been effectively managed due to preparation of lesson plan much before the commencement of new academic session.**
(b) Conduct of at least one Parent-Teacher meeting in each semester.	**The mentors are coming in regular touch over phone with the parents by conducting Parent-|Teacher meeting at the beginning of the academic session as a result academic progress and achievement of the wards are well communicated to the parents/guardians through mentors.**
(c) Exposure given to students through co-curricular activities.	**The HEI gives exposure to the students by conducting literary, cultural, athletic sports and games every year as a result students participate at college level, university level and inter university level. Our students have exceled in Cricket, Basketball, Ball Badminton, Volleyball, Kabaddi, and Chess in the Inter College Tournaments at university level and Inter Univeristy Tournaments.**
(d) Strengthening of Career Counseling and Placement Cell.	**The Career Counseling and Placement Cell of the college is functioning under the active guidance of a faculty member**

	designated as Co-ordinator for Career Counselling and Placement Cell.
2. Teaching, Learning & Evaluation	**2. Teaching, Learning & Evaluation**
(a) Participation of teachers and learners in seminars on different curriculum.Writing and presenting papers in seminars and their evaluation.	Conduct of seminars, Inviting resource persons from different Higher Education institutions.
(b) Use of latest technologies by faculties in teaching and research activities.	Faculty members are using ICT facilities in teaching and online academic support programme initiated by state govt. has been implemented in the college by use of smart class rooms
(c) Student Induction Programme	The 1st year students were inducted at the commencement of the session about the: a) Culture of the HEI, standard of discipline and dignity to be maintained inside and outside of the college campus, harmonious relation among students refraining from ragging, harassment to co- students etc. b) Facilities available for them in the college library, reading room, reference room, literary, cultural and athletic clubs and opportunity for participating in co-curriculuar and extracurricular activities organised by different societies of the college
(d) Student centric activities and Remedial classes.	The HEI has implemented interactive lectures, experiential learning, and case-based learning to enhance the teacher's role in student-centered education. Additionally, remedial classes

	have been conducted to bridge the gap between slow and advanced learners.
3. Research, Innovations & Extension	3. Research, Innovations & Extension
(a) Promoting research and publication.	Research based articles were writeen by faculty members and published in National and International peer reviewed and UGC approved journals during the year 2023-24. 1. Reflections of daily life in mediaval odishan literature. Sethi P. The Brahmi
(b) Promoting teachers to apply for major and minor research projects	Faculties are being encourged for applying multiple state and central govt. research projects at college level.
(b) Community Outreach Programme and institutional social responsibility through NSS/YRC and Rover & Ranger with regard to Extension activities.	The community Outreach Programme believes that the best form of social service consists in and NCC with regard to Extension activities. giving back to the community. The following programmes are conducted during the session Vano Mahotsav (In Odia), Azadi Ka Amrit Mohatsav, Debate Competition, Triranga rally under Azadi Ka Amrit Mohatsav, Campus cleaning under Swachhata Abhijan, Observation of NSS foundation Day, Induction Programme for NSS & YRC students.
4. Infrastructure and Learning Resources	4. Infrastructure and Learning Resources
(a) Expansion of IT Infrastructure	More number of smart class rooms constructed during the year.
(b) High speed internet facilities through LAN in all departments.	The college has allocated funds for installation of High speed internet facilities through LAN in all departments.

(c) Conduct of Academic and Administrative Audit	Academic and Administrative Audit has been conducted by external peer members. Steps have been taken by the Governing Body for maintaining academic and administrative excellence in accordance with the suggestions given by respective peer audit committee.
(d) Library resource enrichment	The HEI has purchased reference books for enrichment of library.
5. Students Support and Progression	**5. Students Support and Progression**
(a) Different scholarships are provided to the students	The following Scholarships are given to the students of HEI under Direct Benefit Transfer (DBT) mode. "Post- Matric scholarship" awarded to SC/ ST/ OBC/ SEBC/ EBC. students. "e-medhabruti" scholarship awarded to meritorious students. "Banishree" Scholarship awarded to Disabled students. "Senior Merit Scholarship awarded to academic meritorious students". "National Scholarship" awarded to academic meritorious students. "Fakir Mohan Senapati" Scholarship awarded to the students securing Highest percentage of marks in Odia literature
6. Governance Leadership & Management	**6. Governance Leadership & Management**
a) Faculty Empowerment.	The Governing Body of the college provides duty-cum-study leave for faculty members to participate in faculty development programmes, orientation and refresher courses.

(b) Administrative Calendar	The Administrative Calendar for the academic session 2023-24 was prepared and executed accordingly with minor changes.
7. Institutional Values & Best Practices	7. Institutional Values & Best Practices
(a) Beyond the campus environmental activities.	Campaigns and activities carried out in adjacent villages by NSS, YRC, Ranger and Rover units to make better living conditions.
(b) Gender Sensitization	The HEI is cautious about women issues therefore, imparts gender sensitivity among students and faculties through respective cells of the HEI.

13.Whether the AQAR was placed before statutory body?	**Yes**

- Name of the statutory body

Name	Date of meeting(s)
Governing Body of the College	14/08/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2023-24	01/02/2025

15.Multidisciplinary / interdisciplinary

The institute advocates for an interdisciplinary approach to enrich students' academic experience by integrating humanities and science subjects. This approach is exemplified through student projects, particularly in the 6th semester of undergraduate studies, where students undertake interdisciplinary projects spanning departments such as Botany, Zoology, Commerce and Economics

16.Academic bank of credits (ABC):

The college follows a Choice Based Credit System (CBCs) for all its program. This offers academic flexibility to students. The

affiliated University of the HEI has opened digital Academic Bank of Credits (ABC) for all students both U.G and P.G of its affiliated colleges. The college follows a Choice Based Credit System (CBCs) for all its program. This offers academic flexibility to students. The affiliated University of the HEI has opened digital Academic Bank of Credits (ABC) for all students both U.G and P.G of its affiliated colleges. The college follows a Choice Based Credit System (CBCs) for all its program. This offers academic flexibility to students. The affiliated University of the HEI has opened digital Academic Bank of Credits (ABC) for all students both U.G and P.G of its affiliated colleges. The college follows a Choice Based Credit System (CBCs) for all its program. This offers academic flexibility to students. The affiliated University of the HEI has opened digital Academic Bank of Credits (ABC) for all students both U.G and P.G of its affiliated colleges.

17.Skill development:

On its vision of empowering students through academic excellence Gopabnadhu Choudhyury College facilitates to encourage students to apply for state and Central Govt. employment generation programmes like PM Employment Generation Programme, Skill Odisha, Skill India etc.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

In lines with the mandates of NEP, Indian Language and Culture, the faculty members of the HEI follow in teaching and learning of their respective subjects in both english and regional language to give justice to appropriate integration of Indian Knowledge System.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

The institution focused on student oriented educational approach for implementing outcome based education, programmes specific and course outcomes are charted and regularly communicated to the students.

20.Distance education/online education:

In the coming future online education is going to be a part of teaching learning process. Hence, the HEI must get ready to face for the changes and challenges. Our HEI has already implemented online mode of teaching with the regular teaching process which becomes a new normal for the institution. Online platforms like Zoom, Google Meet, etc are utilised for curriculum delivery and assessment. Webinars and online conferences on topic of relevance are also organised for staff and students

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**12**

File Description	Documents
Data Template	[View File]

2.Student

2.1 Number of students during the year	**1048**

File Description	Documents
Data Template	[View File]

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**229**

File Description	Documents
Data Template	[View File]

2.3 Number of outgoing/ final year students during the year	**417**

File Description	Documents
Data Template	[View File]

3.Academic

3.1 Number of full time teachers during the year	**30**

File Description	Documents
Data Template	[View File]

3.2 Number of Sanctioned posts during the year	**43**

File Description	Documents
Data Template	No File Uploaded

4.Institution

4.1 Total number of Classrooms and Seminar halls	**25**
4.2 Total expenditure excluding salary during the year (INR in lakhs)	**49.04**
4.3 Total number of computers on campus for academic purposes	**35**

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

To ensure effective curriculum delivery, the HEI has a well planned documented process in preparing the Master Time Table in the month of April i.e preceeding to the new academic session. The Master Time Table is distributed to all Head of the Departments for verification of the number of classes allotted for each paper according to UGC guideline. Any lapses thereto are rectified taking necessary suggestions of respective Heads of the Departments and the Academic Bursar. The HODs distribute classes as per the yardstick for different semesters among the faculty members before the closure of the college for Summer Vacation so as to enable the faculty members to commence the teaching and learning process from the very day of reopening of the college after summer vacation. The HEI has a wide spectrum of library facilities with books of various disciplines. Journals and periodicals of different spectrums are available for students and teachers in a well ventilated reading room, ICT facilities, free internet accesswithin the college campus, highest broad band access with 20computers in browsing center, a language lab with well sophisticated instruments are available to ensure

effective curriculum delivery.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The HEI ensures incorporation of an effective conduct of continuous internal evaluation system for the students of each semester through mid term examination to enrich the objective of the HEI. It also encourage the sense of accountability and transparency towards the mechanism of continuous evaluation of examination process. There is an internal examination for each midterm. The answer papers are evaluated by the respective subject teachers and made transparent before the students along with the scheme of evaluation. Subject teachers interact with the students for improvement of writing capacity of the students and guide the students to answer questions covering each part of the question for fetching good marks. As a result the students get much benefit in improving their standard of writing in the end term examination and secure good number of marks.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	https://www.gccollege.ac.in/

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	C. Any 2 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

12

File Description	Documents
Any additional information	**No File Uploaded**
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

0

File Description	Documents
Any additional information	**No File Uploaded**
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	**No File Uploaded**

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The 1st semester of all UG programme has a course highlights regarding right and gender issues under communicative English . Environmental science is also included in 1st semester for all the stream. Ethics and values is also added to 1st semester from the academic session 2022-23. A specialized course on quantitative and logical thinking for all students to sharpen their knowledge. This institution implemented "Juba Sanskar" (In odia), a recent initiative of Higher education to shape the culture and moral value of the students with the active participation of all staff members. Apart from above initiatives,Self DefenceTraining is also given to girls student to strengthen them both mentally and physically.Various social awareness programs such as, world environment day, world water day, world health day etc. are observed in the campus with number of environment developmental plans. This institution gives emphasis on maintaining plastic free campus with proper sanitization and cleaning activities time to time. Seminars and invited talks are organized very often to aware the students about environmental sustainability.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

12

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	<u>View File</u>
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Number of courses that include experiential learning through project work/field work/internship (Data Template)	**No File Uploaded**

1.3.3 - Number of students undertaking project work/field work/ internships

210

File Description	Documents
Any additional information	<u>View File</u>
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	**No File Uploaded**
Any additional information(Upload)	View File

1.4.2 - Feedback process of the Institution may be classified as follows	**A. Feedback collected, analyzed and action taken and feedback available on website**

File Description	Documents
Upload any additional information	View File
URL for feedback report	https://www.gccollege.ac.in/

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

512

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC,   ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

184

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	[View File](#)

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The institution assesses the learning levels of the students, basing on their marks secured in the Mid Term TestExamination. This helps to identify the slow learners and to design remedial classes to bridge the gap between the slow learners and the advanced learners. The mentors of the respective classes extend valid support in classifying the students with reports based on observation and class tests. Moreover, the wide range of continuous assessment components that include, Weekly Home Assignments, Class Assignments, Seminars and Group Discussions, Class Tests and attendance, enable effective assessment of learning levels of students. Further, the Career Counselling Cell and Placement Cell of the collegeinvites Companies and Industries to hold their placement drive at the college and students are encouraged to actively register for the interviews. To identify the slow learners and advance learners our institution conducted the Mentor-Mentee system by dividing the mentees under the responsible mentors of several departments. During the interaction the mentors were not only identified some slow learners but also shutout their queries by interacting with their respective mentees. This process helps as a base for monitoring the future progress of the students

File Description	Documents
Link for additional Information	**Nil**
Upload any additional information	**No File Uploaded**

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
1048	28

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The HEI followsExperiential Learning, Participatory Learning and Problem Solving Methodologies for enhancing learner's learning experiences. · The teachers in the classroom conduct Group discussions on a given topic selected from their curriculum as a Experiential Learningto assess the understaning power of the learner. Further, they are asked to adopt the theory/concept learned in the classroom in their own village to meet the community needs so as to get self confidence among them and developing leadership skills. · With regard to participatory learning the students are given various projects to write through case studies They also often follow role play method. · Coming to problem solving methodologies, students are given scope to identitfy the real world situations/problems and how the theory they are taught works in solving the real world situations/problems. In this regard, students are asked to prepare a register (i) Focus the Problem (ii) To prepare a list for possible solutions/options(iii) Select any one of the options above.(iv) Working out/ Adopt the plan to solve the problem.

File Description	Documents
Upload any additional information	[View File](#)
Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT tools empower both teachers and learners. They transform the teaching and learning processes from being highly teacherdominated to becoming student-centric and this transformation results in increased learning gains for students, creating and allowing for opportunities for learners.Appropriate use of ICT raise the interest levels amongst the students and has helped connect learning to real-life situations. Students enjoy while learning and perform better in examinations.Besides the chalk and talk method of teaching, the college makes intensive use of ICTenabled tools, including online

resources for effective teaching and learning process. Hence, the HEI has provided ICT enabled classrooms with LCD projectors, Wi-Fi connectivity, software etc. PowerPoint presentations developed by teachers to expose the students to advanced knowledge and practical learning. The institution is also using the IT enabled learning tools such as PPT, Video clippings, animations, video demonstrations from online sources apart from providing reading materials and lab manuals through emails and other methods for effective teaching-learning process. Overall, the ICTenable tools has improved the student learning outcomes and streamlined the teaching management process as well.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	Nil

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

28

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

28

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

8

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

28

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The HEI maintains utmost transparency in the internal assessment and subsequent evaluation process. It prepares theQuestion papersfor

internal assessmentas per the university examination pattern. The learners are informed about the programme of Internal Assessment 15 days before the commencement of Internal Examinations. At the end of the teaching of every chapter, students are provided with number of important questions as per the CBCS/Model Degree Syllabus question patternand the procedure of answering the questions and also they are made aware of the scheme of evaluation of each question. As a result the learners secure good marks in the Internal Examinations. This process motivates the learners and becomes easy for them in presenting answers in an appropriate manner to the given questions at the end semester examinations.With regard to frequency and mode of conducting the internal assessment we can say that under hard cases students having less than 30% of marks are advised to appear more number of internal assessment (conducted in the classroom by their respective teachers) so as to enable them to improve their standard of writing and through interactive classes fordeveloping theirstandard of learning

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

Conduct of Internal Examination, evaluation of answer scripts on the scheduled time is well planned in the HEI. Grievances pertaining to internal examination if at all reaches either to the Officer-in-Charge of the examination or to the Head of the Department or to the Head of the Institution, it is redressed then and there to clarify the related doubts in the mechanism of conducting the internal examination in toto so as to create a conducive and harmonious relation between the examiner and examinee besides having faith and confidence on the robust and befitting mechanism followed in connection with the conduct of Internal Examinations in the HEI.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

Teachers and Students of theHEI are made well aware of the stated programme offered by the institution through the syllabus/course of studies duly prescribed by the affiliated university through making available in the college library, reading room and in their respective departments too. The HEI has language lab, laboratory for science students and laboratory for the students of Computer Science. The students of English Literature and Odia Literature take benefit of the Language Lab similarly the science students and the students of Computer Science from science laboratories. Course outcomes are communicated in time to the students, teachers, mentors through the examination section of the HEI in time so as to enable the students to go for higher studies or to available opportunity in the job market.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**
Upload COs for all courses (exemplars from Glossary)	<u>View File</u>

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (Cos) are assessed by the academic bursar alongwith support staff soon after the University results are published. It is tabulated to place before the Principal-cumSecretary Governing Body for discussion in the staff council meeting. The aforesaid Pos, PSOs and Cos are placed before the Governing Body meeting for perusal and necessary advises. Students who have done the best performance are honoured/felicitated in a celebration to motivate other students and parents. Parents are also invited to the felicitation ceremony. Governing Body issues letter of appreciation and letter of commendation to the faculty members and HOD whose department has shown outstanding performance in the University examinations.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	**Nil**

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

324

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	**No File Uploaded**
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.gccollege.ac.in/#

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

NIL

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	**No File Uploaded**

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

NIL

File Description	Documents
List of research projects and funding details (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

18

File Description	Documents
Report of the event	[View File](#)
Any additional information	**No File Uploaded**
List of workshops/seminars during last 5 years (Data Template)	[View File](#)

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during

the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

02

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

4

File Description	Documents
Any additional information	View File
List books and chapters edited volumes/ books published (Data Template)	**No File Uploaded**

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The college organizes a number of extension activities to promote neighbouring community on social and economic issues. The students are sensitized to go to the community for collecting information on the questionnaire prepared much in advance taking into account the social, economical and other needs. The individual needs of the people of adopted villages are catered in consultation with the Gram Panchayat Officers (GPOs), Local Sarapanch and the Block Development Officer (BDO). All extension activities are conducted under the supervision of NSS Programme Officers, Officer-in-Charge of YRC through their volunteers and cadet respectively. At the end of this session meetings are conducted in the adopted villages inviting the Principal of the college, BDO and Panchayat members. Feedback of the villagers is taken asking their satisfactory level with the services of the NSS Volunteers

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of awards for extension activities in last 5 year(Data Template)	**No File Uploaded**
e-copy of the award letters	**No File Uploaded**

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Reports of the event organized	View File
Any additional information	View File
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in

collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

19

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The HEI has always given emphasis on the creation and up gradation of infrastructure. To develop advanced and modern infrastructure. The college utilized the funds provided by the state Govt.. The funds are utilised to renovate the classrooms, laboratories for students and library etc. from time to time. The college is taking effective measures for the modernizing the way of teaching. For that purpose:

1. There are 05 no. of ICT enabled class rooms with LCD, Wi-Fi & LAN facilities.

2. In addition to this there are twosmart class room, one class room with LMS facilities.

3. Two no's of Seminar Halls with ICT facilities .

4. There are twenty five general class rooms with common facilities for the students and teachers.

5. There are 10 numbers of well equipped science laboratories for the UG.

6. One reading room for students.

7. Three no. of Girl's Hostel.

8. Student'sCommon Room each for boys and girls

9. One canteen for students and staffs.

10.One Cycle Stand for students.

11. Newly constructed toilets

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

Facilities for cultural activities: The HEI has one open-air stage and one auditorium for conduct of cultural activities of students.

1. Open air stage: Size 30 Ft X 25 Ft.

2. Established in the Year: 1965-66

3. Auditorium: Size: 29 Ft X 72 Ft

4. Establised in the Year: 2017-18

1. Facilities for sports and games: The HEI has an open ground for outdoor sports and athelitics. Besides the HEI One Badminton Court, Kabaddi Court and a Volleyball Court.

2. The HEI provides one Yoga Centre for students and staff to develop their physical and mental strength.

3. In order to increase the physical and mental strength of students, the college is organizing different cultural activities besides Ganesh Puja and Saraswati Puja every year.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

5

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

2

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	**No File Uploaded**

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

4904218.28

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Name of ILMS software –E- Granthalaya (providede by NIC, New Delhi)

Nature of automation –(partially)

Version-0.3

Year of Automation-2023-2024

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	E. None of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	No File Uploaded

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

1360

File Description	Documents
Any additional information	[View File](#)
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	No File Uploaded

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

678

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

IT infrastructure is the foundation or framework that supports a system or institution in computing, IT infrastructure is composed of physical and virtual resources that support the flow, storage, processing and analysis of the data. Indeed the IT facility is the backbone of today's educational system. By giving this facility our college at present is having 35 number of computers. Classesand Seminars have been organized through Wi-Fi. To promote the knowledge in different fields the college provides one Browsing Centre for the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	**Nil**

4.3.2 - Number of Computers

35

File Description	Documents
Upload any additional information	**No File Uploaded**
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	**No File Uploaded**
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

2.4

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The HEI is one of the premier colleges in CoastalOdisha with good reputation in U.G , due to very good physical, academic and support facilities like Smart Laboratories, Partly automated library and class room with ICT facilities, Wi-Fi connection, Reading Room, College Canteen, One Common Room. The entire admission procedure has been carried out by Higher Education Department, Government of Odisha by SAMS portal basing on academic merit and reservation policy of the Government. The Library is partially automated. The laboratory and sports complex are run manually.This College provides 50MBPS net with computers andinternet facility to all department of theH|EI.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

1416

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

1416

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills	**B. 3 of the above**

File Description	Documents
Link to institutional website	**Nil**
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	**No File Uploaded**

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	No File Uploaded

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	[View File](#)
Upload any additional information	[View File](#)
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

20

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

72

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	**No File Uploaded**
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

4	

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	View File
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The HEI has ample facilities for giving opportunity to the students to represent and to participate in various administrative, co-curricular and extra curricular activities.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

23

File Description	Documents
Report of the event	*View File*
Upload any additional information	*View File*
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The HEI has an unregistered Alumni Association. The by-law of the Alumni Association was reviewed and approved by the IQAC andsteps will be taken for registration of the Alumni Association. During the year under report the alumni association of this college has conducted:

1. Tree Plantation in the college ground.

2. Conducted Cricket Tournament and a friendly match between the present students and alumin.

3. They regularly visit the college and remain present in the mejor activites of the college such as seminars, cultural programmes and Annual Day function.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs)	**E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The HEI upholdsits commitment to the ethos of "Learning for Leadership." Aligned with this, the institution pursues the vision encapsulated in the phrase "Meritum Ethicus." Imbued with these guiding principles, the college diligently implements highquality educational programs and robust practices, aiming to cultivate the intellectual and ethical development of young minds, fostering their evolution into responsible and valuable members of society.

The institutional governance framework adopts a multi-layered hierarchical structure, fostering the active participation of all stakeholders in decision-making processes. At the pinnacle of this structure is the Governing Body, with the College Principal and other pertinent bodies integral to the governance mechanism. The Governing Body, functioning as the apex regulatory entity, designates the Principal as the authorized representative of the Government, entrusted with the planning and implementation of the institutional quality policy.

The various administrative wings and academic departments operate under the guidance of mandated bodies, including the Academic Council, IQAC, Staff Council, Purchase Committee, among others. These bodies are structured with clearly defined roles and principles, harmonized with the overarching vision and mission of the College. A recent Staff Council meeting convenedon delved into discussions regarding the operational facets of diverse committees andwas convened to deliberate on the approval of syllabus modifications/recommendations originating from the Board of Studies Meetings for the ongoing session, as well as other pertinent academic matters.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

A case study: For opening of a New Programme in the HEI.

Step – 1: The proposal comes from the department with necessary justification of students demand, feeding institutions, demand of the finished product in and at local, national and global market to the Principal.

Step - 2 The Principal with his note place the same in the agenda of the govering body meeting for decision.

Step – 3: The Governing Body after careful consideration resolves allowing the Principal to take further steps for opening of the new programmes.

Step – 4: The file with necessary instructions and copy of the resolution of the Governing Body moves to the Establishment Section for necessary timely action.

Thus, the leadership is visible at every step of institutional practices with decentralization and participative management for opening of a new programme in the HEI.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The multifaceted capabilities of the HEI have consistently produced excellent outcomes in the academic and socio-cultural arena. In order to achieve fairness, excellence, and employability is the goal under the strategic plan of the HEI which was effectively deployed at every step and corner. Equity and Excellence in the academic domains with high potential for employment are the institutional perspective plans carried out through the following strategies.

i) To improve the teaching/learning process.

ii) To expand the research activities.

iii) To create campus placement opportunity for meritorious

students.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Administrative Policy, Appointment Procedure, Service Rules and Procedures are well codified by the Department of Higher Education, Government of Odisha. The institutional head follow the codified rules and regulations at the college level. The Governing Body, the Regional Director of Education and the Director of Higher Education, Odisha keep a super-visional watch for all administrative activities of the HEI. The State Selection Board,Higher Education Department of Government of Odisha is the authority to conduct examinations and sponsor the names of qualified candidates to the Higher Education Department keeping in view the vacancies from time to time arise in the HEIs of Odisha. The Higher Education Department forward the names of such qualified/successful candidates to theGoverning Body to issue appointment order.The Principal-cum-Secretary ofthe Governing Body issues the appointment order in favour of such candidatesduly sponsored by State Selection Board and recommended by the Higher Education Department. The service rules and procedures etc. are well codified by the Higher Education Department applicable to the teachers of the HEI.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the Institution webpage	Nil
Upload any additional information	[View File](#)

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support	A. All of the above

Examination

File Description	Documents
ERP (Enterprise Resource Planning)Document	No File Uploaded
Screen shots of user interfaces	No File Uploaded
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

Teaching & Non-Teaching

Economic Security like pension and gratuity for the teachers and non-teaching staff in recognition of their 25 years of continuous satisfactory service on superannuation from service is provided by the Higher Education Department, Government of Odisha through Higher Education Department. Permanent Retirement Account Number (PRAN) has been opened in favour of Block Grant teachers under National Pension Scheme (NPS). EPF Account has been opened for teachers engaged by the Governing Body. Maternity Leave is allowed for a period of 180 days to Women employees with full salary. Family Pension to the family members after the demise of the employees are provided. Fullpension to the spouse on the demise of the teaching staff during service till the date of superannuation is accorded. Group Life Insurance scheme has been introduced. teaching staff presently appointed with the recommendation of the Higher |Education Department duly sponsored by State Selection Board, Odisha are coming under National Pension Scheme (NPS).

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	**No File Uploaded**

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

1

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	View File
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

There is a well planned/developed institutional Performance Appraisal System for both teaching and non- teaching staff. The Performance Appraisal format is provided to both teaching and nonteaching staff of the HEI at the end of each academic session. The same is compared with the previous Performance Appraisal report the API scores codified by UGC is adopted by the HEI as the evaluation indicators. The metrics for non-teaching employees are effectively adopted fortimely completion of given task. The college evaluates the success of its employees by taking into account both their own evaluations and those of the beneficiaries. Parents and students are two important sources of evaluators. The staff periodically completes and evaluates a self-evaluation. The principal offers confidential advice to the faculty members after taking into consideration the students' input on the personnel. The students are also requested to provide feedback on the knowledge they have learned from the particular programmes they have selected, and they are given the assurance that their identity would be kept private throughout. Additionally, evaluations from faculty members who are peers with one another are gathered and reviewed. The principal offers suitable and timely recommendations to the involved faculty and departments to enhance their performance based on the results of this survey. Since 2016, every department has been subject to an academic audit. Peers from other departments audit the annual reports that the departments submit. This year the academic audit of the college has been conducted by external peer members of high repute.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

All financial transactions are strictly scrutinized by the Accounts Bursar. The Principal after satisfaction of the procedural correctness in accordance with GFR Rule 2005, Odisha Finance Department Circular either issue order on note-sheet for payment of account payee cheque or payment through RTGS/NEFT. Further, all the financial transactions are reported electronically through designated website which is monitored by officials of Higher Education Department at the state level. Conduct of External Audit: The Government of Odisha in the Department of Higher Education notifies at the beginning of every calendar year for conduct of external audit. Accordingly the Director Higher Education, Odisha or Assistant Examiner of Audits notifies the audit tour programme of the audit staff. During the course of audit, the accountant, accounts bursar submits the documents, registers, note sheet files, Bank passbooks, bills and vouchers and minutes of Governing Body. The establishment section cooperates the audit in providing the documents registers pertaining to establishment. The audit report is issued by the audit superintendent, Government of Odisha to the college after the audit is over. The Account Section of the college prepares the audit compliance. The audit compliance report is placed before the Governing Body of the HEI for review and further instructions to different sections of the HEI. The compliance of audit report after necessary review and approval of the Governing Body is submitted in triplicate along with the copy of GB resolution to the appropriate authorities of Government of Odisha. This process of external audit is conducted regularly

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

According to NAAC's plans, IQAC has been established for ongoing review and assessment of quality sustenance measures and to serve as a catalyst for quality improvement.

i. Development and application of quality parameters The faculty and staff have been informed of the criteria for quality assessment by IQAC, which has also channeled activities, introduced new models, created forms, and kept records of their actions.

ii. Creating Learner-centric environment The IQAC clearly played a leading role in converting the learning environment on campus into a learner centric one.

iii. Feedback response system The IQAC organises an annual stakeholder survey to get feedback on the academic procedures..

iv. Organisation of Curricular Activities For the professors and students' benefit, IQAC organizes workshops, seminars and competitions that promote contact between the academic and industrial worlds.

v. Documentation The involvement of staff and students in various extracurricular and curricular activities is scrupulously documented by the IQAC.

vi. Development of quality culture in the institution The IQAC works closely with the administration of various programmes on campus and offers guidelines for event planning to the departmental clubs and students' council.

vii. Preparation of AQAR

Unquestionably, the IQAC's primary responsibility is to prepare the AQAR in strict compliance with the standards and requirements established by the NAAC, which it always accomplishes in time.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The quality of the teaching-learning process, assessment and evaluation, research, and planning are crucially ensured and amplified by IQAC.. A member of the College Council, Academic Monitoring Committee, Planning Board, and College Development Council, the IQAC Coordinator ensures that strategies are implemented effectively.

ICT-enabled teaching and learning:

The IQAC recommended building smart boards and electronic podiums and buying college administration system software in order to provide contemporary technical tools for the teaching-learning

process. IQAC hosted a session on "Technology Enabled Learning in Higher Education" with a focus on Moodle, LaTeX, and SPSS.

Assessment and Evaluation:

For a thorough and integrated assessment and evaluation of the students, IQAC took the initiative to design and build the Institution Management Software. A more recent version that makes use of a Moodle-based LMS is now in use.

Planning and Monitoring of the Quality of Teaching-learning Process:

The Principaland all HoDs attend monthly Academic Council meetings where they discuss how well the curriculum is delivered.

Content/Knowledge Management:

For the college faculty, the IQAC organised a training session on Moodle learning management software. The use of e-resources from Inflibnet is reported to IQAC. It proposes regular upgrading while keeping an eye on new initiatives like WWS, SSP, and ASAP. Master plans, proposals for government budget allocation, green audits, energy audits, and academic audits are just a few of the policy documents that IQAC creates.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA) | D. Any 1 of the above

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	View File
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

Gender equity is one of the key challenges facing society today. The institute conducts gender equity promotion programs. Guest speakers from prominent field are invited to speak on the given topic which highlights the importance and contribution of women at home, society and workplace. Also discussions, debates and lectures pertaining to gender sensitization are arranged. Women's Day is celebrated every year with student's participation. Special talks are arranged to encourage women to explore opportunities in science and technology. An exclusive committee consisting of women faculty and girl students is also functioning related to gender equity issues. Trainings are also arranged in the institution on self defence for women. The entire campus is secured with CCTV cameras to avoid women harassment as a measure prevention.

File Description	Documents
Annual gender sensitization action plan	**Nil**
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	A. Safety and Security The college has a Women's Grievance Redressal Cell with Principal as the Chairman and appointed members. The college has installed CCTV cameras for close monitoring of campus activities, has a helpline number for women students and faculty, and a complaint box. Our college has security personnel at the gate and also night watchmen to keep vigil of the campus. B. Objectives: To deal with the complaints of sexual harassment and any other type of harassment of the female students, women staff of the college. To process all the individual complaints and take immediate suitable action. To provide assistance to the Faculty/Colleges for taking preventive steps in the matter of C. Activities The college promotes equality of opportunity and treatment for all men and women working and studying at the College or applying to do so and to ensure equality of access to all services provided by the College. The College builds upon existing arrangements to foster gender equality in all aspects of College life including admission process and appointments. The College takes active steps to establish good gender balance in decision-making processes in all areas of College's activities. The College continues research into gender gaps in student admissions and progress, and support the University's research into causes of gender gap in final examinations, where required. Every department has a student Advisor and mentors for every batch. The College embraces the laws and regulations of University of Kerala and current work on gender equality. Apart from the Women' Grievance Cell, all the committees formed in the college contain at

least one female member, assuring gender equality in all spheres. D. Counseling is provided to the needy students of the college by the eminent psychologists under the auspices of the Department of Psychology refered by the mentors of the concerned departments. Documentaries and relevant films are screened occasionally. Seminars, talks by experts and interactions with renowned counsellors help to create awareness among the students about gender related issues. E. Common Room The college has a common room (Ladies Amenity Centre) for girls where there are two napkin vending machines and three incinerators are installed to dispose waste materials and sanitary napkins. It also has attached toilets and wash areas. It acts as a platform for discussing various women-centric issues as it houses a women's study cell also. It also provides women space for taking decisions on primary matters related to the general wellbeing, and for creating awareness about their rights. gender discrimination and sexual harassment

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	No File Uploaded
Any other relevant information	View File

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The HEI has taken stepsfor the management of the abovetypes of degradable and non-degradable waste.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**Nil**
Any other relevant information	View File

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**
3. **Pedestrian Friendly pathways**
4. **Ban on use of Plastic**
5. **landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	**No File Uploaded**
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit

D. Any 1 of the above

3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	View File

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

B. Any 3 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	View File

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution provides an inclusive environment for every one with tolerance and harmony towards cultural, regional linguistic,

communal, socio economic and other diversities. Literary, sports and cultural activities are organized in the HEI to promote harmonious relationship among the students irrespective of caste, creed and religion. Important days like Women's Day, Yoga Day, Cancer Day, AIDS Day along with many spiritual festivals like Ganesh Puja and Saraswati Puja are celebrated in college by the students of all religions. Observations of all such activities establish a brotherly-hood among the students of different racial and cultural background. The Students Grievance Redressal Cell, Women's Grievance Redressal Cell deals the grievances of students without prejudice (considering any one's racial and cultural background).

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	No File Uploaded
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

Our college has always been at the forefront of sensitizing students to the cultural, regional, linguistics, communal and socioeconomic diversities of the state and nation. The HEI celebrates Independence Day, Republic Day, Gandhi Jayanti, Constitution Day to make the importance of freedom and the glory of Indian freedom struggle. The HEI also organize Blood Donation Camps to save the human life. The HEI also observed Swaccha Bharat Abhiyan to promote the importance of cleanness.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional	A. All of the above

ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The college, recognizing its pivotal role in the cultivation of informed citizens poised to contribute significantly to society, actively engages in the observance of various national and international commemorative days.In alignment with this objective, both students and staff members participate in the celebration of key events within the institution. As is customary, Independence Day was observed on August 15, 2023, and Republic Day was commemorated on January 26, 2024, within the College Campus. During these occasions, the national Tricolour was ceremoniously unfurled by the Principal, accompanied by the collective recitation of the National Anthem and other patriotic songs by all attendees.

International day against drug abuse,75th Independence Day Azadi Ka Amrut Mohotsav,International Yoga Day, National Youth Day are some of the Notable days observed/ Celebrated.Beyond these days of national significance, the institution also marks International Women's Day as a testament to its dedication to recognizing and celebrating the contributions of women within the global community. This multifaceted approach underscores the college's commitment to fostering civic awareness and a sense of duty among its members, echoing the principles enshrined in the Indian Constitution. An enumeration of the celebrations and commemorative events is being provided as attachment.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice – 1: Enrichment of teaching learning process

Best Practice – 2: Environmental Initiatives.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	**No File Uploaded**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Gopabandhu Choudhury College, Ramachandrapur, Jajpur established in the year 1965 is the senior-most Non-govt. degree college in Jajpur district. It was named after the veteran social reformer, Bhoodan idealist, Sarbodaya Sadhaka & Freedom fighter "Punyatma Gopabandhu Choudhury", popularly famed as " Dhuli Matira Santha", one of the worthiest sons of the soil in the pre & post independent period. "Gopabandhu Choudhury and Rama Devi" -the illustrious couple and so many other freedom fighters and Martyrs Like Saunti, Sananda, Hadibandhu & Mayadhar used to stay at Ramachandrapur, Bari, Gopabandhu- Rama Devi" ASHRAM, the then known by "Maulika Shikhya Parisada" later on culminated into GOPABANDHU CHOUDHURY COLLEGE. GOPABANDHU- RAMADEVI ASHRAM" was the testing laboratory of Gandhian Principles of " Satyagraha and self-reliance ".during the freedom struggle.

The institution owes its inspiration and origin to "PUSPAVIHAR

UNIVERSITY " at Ratnagiri, once a renowned world-famous Buddhist University, and its adjoining "GOLDEN BUDDHIST QUADRANGLE like Ratnagiri, Laitgiri, Udayagiri (Bahadiha) and Langudi-Puspagiri. Pushpagiri Mahavihara (2nd century BC to 10th century AD), was an important Buddhist seat of higher learning in ancient India along with Nalanda, Vikramashila, Odantapuri, Takshashila, and Vallabhi.

File Description	Documents
Appropriate web in the Institutional website	[View File]()
Any other relevant information	**No File Uploaded**

7.3.2 - Plan of action for the next academic year

1. Quest for excellence with emphasis on quality education.

2. Promotion of the use of technologies.

3. More workshops for students on skill development.

4. To recognize the achievement of faculties particularly in the field of research.

5. To enrich and redesign the mentor-mentee system in light of NEP 2020.

6. To conduct green audit, energy audit and environment audit by ISO Certification Company